

**MINUTES OF THE REGULAR MEETING OF THE
OKLAHOMA POLICE PENSION AND RETIREMENT BOARD
Board Room
1001 N.W. 63rd Street, Suite 305
Oklahoma City, Oklahoma 73116**

APRIL 18, 2018

The regular meeting of the Oklahoma Police Pension and Retirement Board was called to order by Chairman W.B. Smith at approximately 10:00 a.m. on Wednesday, April 18, 2018, in the Board Room of the Oklahoma Police Pension and Retirement System.

MEMBERS PRESENT: W.B. Smith, Tony Davenport, Frank Stone, Andy McPherson, Susan Knight, Ryan Perkins, Tim Foley, Dave Roberts, and Thomas Cooper,

OTHERS: Sean Ruark, Interim Executive Director; Darcie Gordon, Administrative Officer; Deric Berousek, Chief Financial Officer; Lauren Holmes, Administrative Assistant; Lyn Martin-Diehl, Assistant Attorney General; Jason Pulos, Asset Consulting Group; Leigh Ramos and Rita Aragon.

MEMBERS ABSENT: Brandy Manek and Chris Cook
Robert Groseclose arrived at approximately 10:15am
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APPROVAL OF MINUTES OF REGULAR BOARD MEETING HELD MARCH 27, 2018.

Motion by Ryan Perkins and second by Dave Roberts to approve the minutes of the Regular Board Meeting held March 27, 2018. Ayes: W.B. Smith, Tony Davenport, Frank Stone, Andy McPherson, Susan Knight, Ryan Perkins, Tim Foley, Dave Roberts, and Thomas Cooper. Absent: Brandy Manek, Chris Cook, and Rob Groseclose. Motion Carried.

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HEARING: CASE NO. OPPRB 17-06, APPLICATION FOR DISABILITY BENEFIT IN LINE OF DUTY FOR LEIGH RAMOS, OKLAHOMA CITY.

Ms. Leigh Ramos was present for the hearing. She was not represented by counsel.

Mr. Sean Ruark introduced Exhibits 1-6

- OPPRS Exhibit #1 –Application for Disability Benefit In Line of Duty, dated December 5, 2017
- OPPRS Exhibit #2 – Oklahoma City Police Department Crime Report, dated July 23, 2016
- OPPRS Exhibit #3 – Physicians Disability Statement from Gabriel Pitman, D.O., dated November 1, 2017
- OPPRS Exhibit #4 – No Position Letter from the Oklahoma City Police Department (William City, Chief of Police), dated November 9, 2017
- OPPRS Exhibit #5 - Report from Dr. John Munneke, dated March 8, 2018
- OPPRS Exhibit #6 - Notice of Hearing, dated March 5, 2018

Motion by Dave Roberts and second by Ryan Perkins to award Ms. Leigh Ramos a 100% impairment rating which equals a 100% disability benefit. Ayes: W.B. Smith, Tony Davenport, Frank Stone, Andy McPherson, Susan Knight, Ryan Perkins, Tim Foley, Dave Roberts, and Thomas Cooper. Absent: Brandy Manek, Chris Cook, and Rob Groseclose. Motion Carried.

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CONSIDERATION AND VOTE, SUBJECT TO BOARD'S EXCEPTION, ON THE FOLLOWING APPLICATIONS

a. Application for Participation:

<u>Name</u>	<u>City</u>
Levi N. Robertson	Bartlesville
Douglas D. Tallon	Checotah
Brittney M. Bynum	Choctaw
Keirsten N. Reed	Choctaw
Frank W. Edwards	Cushing
Matthew S. Hensley	Cushing
Christopher L. Willis	Del City
David W. Martin	Duncan
Sean C. Scoggins	Duncan
Richard K. Woods	Duncan
Jordan N. Reed	El Reno
Caleb L. Statton	El Reno
Douglas J. Boydston	Lindsay
Charles C. Denson, II	Midwest City
Josiah J. Edminsten	Midwest City
Denitsa I. Parvanova	Midwest City
Robert A. Stormont	Midwest City
Jim R. Harris	Muskogee
Klayton J. Adams	Oklahoma City
Justin T. Kuehn	Oklahoma City
Erica L. Lang	Oklahoma City
Daniel F. Leichssenring	Oklahoma City
Christian M. Merry	Oklahoma City
Robin C. Ridner	Oklahoma City
Kulpreet Singh	Oklahoma City
Kisen D. Sharp	Ponca City
Billy E. Frazier	Pryor
Robert J. Bacon	Tahlequah
Michael J. Cates	Tahlequah
Brandon A. Albertson	Tulsa
Brady J. Blizzard	Tulsa
Tyler E. Butler	Tulsa
Tyler R. Hoftender	Tulsa
Nicholas W. Hogaboom	Tulsa
Camron D. Ingram	Tulsa
Dakota W. Jones	Tulsa
Benjamin R. Keener	Tulsa
Dakota C. Lee	Tulsa
Justin A. McRee	Tulsa
Megan B. Payne	Tulsa
Adam V. Peters	Tulsa

Kathleen G. Sargent	Tulsa
John B. Shelton	Tulsa
Adrian J. Virgen	Tulsa
Jarrod J. Westfall	Tulsa
Kaleb Z. Wiley	Tulsa
Michael S. Mullins	Warner
Darrel Armstrong	Wetumka
Christopher J. Gregory	Woodward
Jessica L. Romine	Woodward

b. Application for Refund of Contributions:

<u>Name</u>	<u>City</u>
Joe R. Lorance	Altus
Anthony D. Thompson	Checotah
James D. Black	Del City
Jared D. McCreary	Durant
William J. Davis	Oklahoma City
Seth J. Garcia	Oklahoma City
Christopher Green	Oklahoma City
Chance W. Bunch	Perkins

c. Application for Participation in the Oklahoma Police Deferred Option Plan Under the Back Drop Provision:

<u>Name</u>	<u>City</u>	<u>DOP Eff. Date</u>	<u>Service Pension Eff. Date</u>
Scott M. Lillard	Broken Arrow	04/01/2013	03/01/2018
Johnny L. Kuhlman	Oklahoma City	04/01/2013	04/01/2018
Christopher A. Rau	Oklahoma City	05/01/2013	05/01/2018
Daniel Melendez	Moore	05/01/2013	05/01/2018

d. Application for Service Pension:

<u>Name</u>	<u>City</u>	<u>Eff. Date</u>
Jason W. Bond	Guymon	05/01/2018
Mark A. Geer	Lawton	06/01/2018

e. Death Benefit:

<u>Name</u>	<u>City</u>
Tristan Durrett & Ashtyn Durrett, Children of Justin Durrett	Checotah
LaKeitha J. Clark, widow of Jim D. Clark	Oklahoma City
Viola K. Torres, widow of Simon Torres	Oklahoma City
Sara J. Sinclair, widow of Charles E. Sinclair	Ponca City
Kathy L. Cleary, widow of John T. Cleary	Tulsa
Ronald K. Ward, Personal Rep. of Billy V. Ward	Lawton
James Adams, Personal Rep. of Patrick W. Adams	Norman

f. Continuation of Benefit:

<u>Name</u>	<u>City</u>
LaKeitha J. Clark, widow of Jim D. Clark	Oklahoma City
Viola K. Torres, widow of Simon Torres	Oklahoma City
Sara J. Sinclair, widow of Charles E. Sinclair	Ponca City
Kathy L. Cleary, widow of John T. Cleary	Tulsa

g. Application for Monies Due the Estate from the System:

<u>Name</u>	<u>City</u>
Ronald K. Ward, Personal Rep. of Billy V. Ward	Lawton
James Adams, Personal Rep. of Patrick W. Adams	Norman

h. Termination of Benefit:

<u>Name</u>	<u>City</u>
Billy V. Ward	Lawton
Patrick W. Adams	Norman

i. Application for Survivor’s Pension for Death Not In Line of Duty:

<u>Name</u>	<u>City</u>
Tristan Durrett & Ashtyn Durrett, Children of Justin Durrett	Checotah

Motion by Ryan Perkins and second by Thomas Cooper for approval of applications for Police Deferred Option Plan, Participation, Service Pension, Refunds, and Benefits. Ayes: W.B. Smith, Tony Davenport, Frank Stone, Andy McPherson, Susan Knight, Ryan Perkins, Tim Foley, Dave Roberts, and Thomas Cooper. Absent: Brandy Manek, Chris Cook, and Rob Groseclose. Motion Carried.

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REVIEW OF BOARD REPORTS

The Account #6000, Fund 20000 (operating expenses), report is attached as Exhibit "A"; the Account #8557A, Fund Expenditures (receipts and disbursements), report for March 2018 is attached as Exhibit "B"; the Broker Commission Report is attached as Exhibit "C"; the Statement of Total Fund is attached as Exhibit "D", and the Monthly Claims Register is attached as Exhibit "E".

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ASSET CONSULTING GROUP –FINANCIAL CONSULTANT REPORT FOR MONTH ENDED MARCH 31, 2018 AND DISCUSSION ON REBALANCING PORTFOLIO ASSETS AMONG VARIOUS ASSET STRATEGIES AND MANAGERS. BOARD TO TAKE APPROPRIATE ACTION AS DEEMED NECESSARY.

Mr. Jason Pulos reviewed the ASAP for the month ended March 31, 2018, a copy of which is attached as Exhibit "F". As of March 31, 2018, the total Fund was approximately \$2,510,357,000.00. The one-year return next of fees for the total Fund is 9.47%.

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DISCUSSION AND POSSIBLE VOTE ON REVISING BOARD TRAVEL POLICY. BOARD TO TAKE APPROPRIATE ACTION AS DEEMED NECESSARY.

Mr. Sean Ruark presented the board with a draft Travel Policy as requested at the March board meeting, a copy of which is attached as Exhibit "G". He noted that he had contacted some of the other state retirement systems to get input on how they approved their boards’ travel. He noted that the new policy addressed how the board members’ travel would be approved and by whom. He advised that there would be times in which travel would need to be approved after the fact.

Mr. Tim Foley questioned about an updated staff travel policy. Mr. Ruark stated he had amended it and put it in place several weeks ago. Mr. Foley expressed concern and asked the policy be brought before the board in May for approval.

Motion by Ryan Perkins and second by Dave Roberts to approve board travel policy as presented. Ayes: W.B. Smith, Tony Davenport, Frank Stone, Andy McPherson, Susan Knight, Ryan Perkins, Tim Foley, Dave Roberts, Thomas Cooper, and Rob Groseclose. Absent: Brandy Manek and Chris Cook. Motion Carried.

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REVIEW OF BILLS INTRODUCED BY THE HOUSE OF REPRESENTATIVES AND THE SENATE WHICH WOULD IMPACT THE OKLAHOMA POLICE PENSION AND RETIREMENT SYSTEM. BOARD TO TAKE APPROPRIATE ACTION AS DEEMED NECESSARY.

Mr. Sean Ruark advised that HB 1340, the stipend bill, HB 2515, the tax bill, and SB1205, changes to insurance premium tax credits, were the only ones still active.

Mr. Ryan Perkins stated he had received a call earlier this morning regarding a shell bill by Sen. Mike Shultz, SB1569. He stated it had language put in it today that dealt with budget shortfalls and how the legislature could utilize any and all potential revenue to resolve in the shortfall. He stated that could impact our Insurance Premium Tax.

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CONSIDERATION AND VOTE ON EFFECTIVE DATE OF SALARY INCREASE FOR THE INTERIM EXECUTIVE DIRECTOR. BOARD TO TAKE APPROPRIATE ACTION AS DEEMED NECESSARY.

Mr. W.B. Smith advised the board that when the salary of the Interim Executive Director was set, there was not an effective date discussed.

Motion by Ryan Perkins and second by Rob Groseclose to set the effective date of the Interim Director’s salary as March 12, 2018. Ayes: W.B. Smith, Tony Davenport, Frank Stone, Andy McPherson, Susan Knight, Ryan Perkins, Tim Foley, Dave Roberts, Thomas Cooper, and Rob Groseclose. Absent: Brandy Manek and Chris Cook. Motion Carried.

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LITIGATION REPORT – PROPOSED EXECUTIVE SESSION, IF DEEMED NECESSARY BY LEGAL COUNSEL TO DISCUSS; CASE NO. 2:15-CV-01398-SRB, IN RE LIFELOCK, INC. (UNITED STATES DISTRICT COURT, DISTRICT OF ARIZONA), CASE NO. 1:15-CV-00679, IN RE RCS CAPITAL CORP. (UNITED STATES DISTRICT COURT, SOUTHERN DISTRICT OF NEW YORK),CASE NO. 5:12-CV-00195-KKC, IN RE LAYDON VS. MIZUHO BANK, LTD. ET AL. (TIBOR LITIGATION) (UNITED STATES DISTRICT COURT, SOUTHERN DISTRICT OF NEW YORK),CASE NO. 1:15-CV-08149, OKLAHOMA POLICE PENSION AND RETIREMENT SYSTEM VS. BANK OF NOVA SCOTIA ET.AL (UNITED STATES DISTRICT COURT, SOUTHERN DISTRICT OF NEW YORK),CASE NO. 12584-VCG, IN RE STARZ STOCKHOLDER LITIGATION. (COURT OF CHANCERY OF THE STATE OF DELAWARE), CASE NO. 1:17-CV-02169, IN RE TEMPUR SEALY INTERNATIONAL, INC (UNITED STATES DISTRICT COURT, SOUTHERN DISTRICT OF NEW YORK),CASE NO. 1:17-CV-01346-MJW, IN RE JAGGED PEAK ENERGY, INC. (UNITED STATES DISTRICT COURT, STATE OF COLORADO), CASE NO 17-CV-01748, IN RE CLUBCORP HOLDINGS, INC. ET AL. (SECOND JUDICIAL DISTRICT COURT FOR THE STATE OF NEVADA IN AND FOR THE COUNTY OF WASHOE), AND TO DISCUSS OTHER POTENTIAL LITIGATION WITH LEGAL COUNSEL PURSUANT TO 25 O.S. § 307(B)(4) IN THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE BODY TO CONDUCT A PENDING PROCEEDING IN THE PUBLIC INTEREST

Mr. Sean Ruark advised the board that he and possibly Mr. Deric Berousek would be giving a deposition for the Starz case on April 25, 2018.

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NEW BUSINESS

No new business.

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BOARD MEMBERS' REPORTS

Mr. Tim Foley advised there would be a quick meeting for the hiring committee immediately following today's board meeting.

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DISCUSSION OF SEMINARS/CONFERENCES. BOARD TO TAKE APPROPRIATE ACTION AS DEEMED NECESSARY.

Mr. Sean Ruark advised the board of the following conferences:

Board

- o NCPERS Annual Conference & Exhibition– Sheraton New York, New York, NY
 - o May 13-16, 2018
- o ACG Due Diligence Meeting – St. Louis, MO
 - o May 30-31, 2018
- o IFEBP CAPP (Certificate of Achievement in Public Plan Policy) – Chicago, IL
 - o Pensions Part I – June 12-13, 2018
 - o Pensions Part II – June 14-15, 2018
- o Oklahoma Public Funds Trustee Education Conference – Tulsa, OK
 - o September 26-28, 2018
- o IFEBP 64th Annual Employee Benefits Conference – New Orleans, LA
 - o October 14-17, 2018

Mr. Sean Ruark advised that Ann Burrows, Comptroller planned to attend the following GFOA training.

Staff

- o Government Finance Officers Association (GFOA) – Renton, Washington (Approx. Cost \$4,000.00)
 - o Advanced Financial Training - 6/4/18
 - o Financial Policies - 6/6/18
 - o Accounting for Pension & OPEB - 6/7/18

Motion by Ryan Perkins and second by Dave Roberts to approve Ann Burrows travel to GFOA training in Renton, Washington, at a cost of approximately \$3,800.00. Ayes: W.B. Smith, Tony Davenport, Frank Stone, Andy McPherson, Susan Knight, Ryan Perkins, Tim Foley, Dave Roberts, Thomas Cooper, and Rob Groseclose. Absent: Brandy Manek and Chris Cook. Motion Carried.

Motion by Ryan Perkins and second by Andy McPherson to approve Chris Cook, Dave Roberts, Tim Foley, Robert Groseclose, and Thomas Cooper to attend Due Diligence training in St. Louis, MO within one (1) calendar year. Ayes: W.B. Smith, Tony Davenport, Frank Stone, Andy McPherson, Susan Knight, Ryan Perkins, Tim Foley, Dave Roberts, Thomas Cooper, and Rob Groseclose. Absent: Brandy Manek and Chris Cook. Motion Carried.

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DIRECTOR’S REPORT

Mr. Ruark advised ballots for District 1 were mailed April 3, 2018 and would have to be returned by May 1, 2018. He noted the Director’s Letter for District 4 were mailed April 11, 2018 and would need to be returned by May 16, 2018. He stated Crawford and Associates began their engagement for the financial/operational control review last week and hoped to have it completed in a month or so. They plan to present the results at the June board meeting. He stated the April Investment Managers Dinner had been cancelled. He also reminded the board that the Annual Tenant Appreciation Lunch would be held after the May Board meeting.

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The meeting was adjourned at approximately 10:39am.

Notice of this meeting was filed with the Secretary of State and the agenda for the meeting was posted in compliance with the Open Meeting Act.

RESPECTFULLY SUBMITTED BY DARCIE GORDON, ADMINISTRATIVE OFFICER.